

EVANS MUNENE KIOGORA

+254795779420

Dear Hiring Manager,

RE: JOB APPLICATION FOR THE POSITION OF A CLEANER

I am writing to express my interest in the Cleaner position at your company. With over five years of professional experience in cleaning and maintenance, I have developed a strong work ethic, a sharp eye for detail, and a commitment to creating and maintaining clean, safe, and welcoming environments.

In my previous roles, I have worked in both residential and commercial settings, performing a wide range of cleaning duties including dusting, sweeping, mopping, disinfecting surfaces, and waste disposal. I am also experienced in using various cleaning equipment and products safely and effectively. My ability to work independently, follow safety protocols, and manage time efficiently has consistently resulted in high satisfaction from clients and supervisors alike.

I take pride in my work and understand the importance of cleanliness in creating positive first impressions and ensuring health and safety standards. I am reliable, punctual, and physically fit for demanding tasks. I am confident that my experience and dedication make me a strong candidate for your team.

Thank you for considering my application. I am available for an interview at your convenience.

Sincerely,

Evans Munene Kiogora



EVANS MUNENE KIOGORA

Cleaner

PROFILE STATEMENT

A reliable cleaning professional with over five years of experience maintaining cleanliness and hygiene in residential, commercial, and industrial settings. Committed to delivering high standards of sanitation and customer satisfaction through attention to detail, strong work ethic, and efficiency. Seeking a position in a reputable organization where I can contribute my skills and experience to maintain a safe, clean, and welcoming environment while continuing to grow professionally.

WORK EXPERIENCE

2022 – 2025 : **Servisus Cleaning Co. Ltd , Kenya**
Position : Cleaner

Duties & Responsibilities

- Communicating with supervisors or team members
- Ensuring all floor types are clean and free from debris.
- Following checklists or schedules
- Following safety and sanitation policies
- Logging completed tasks
- Notifying management of low stock of cleaning supplies
- Notifying supervisors or restocking items as needed.
- Refilling supplies such as toilet paper, paper towels, soap, etc.
- Replacing liners and disposing of waste properly.
- Reporting damages or needed repairs
- Sanitizing toilets, sinks, mirrors, and restocking soap, toilet paper, and hand towels.
- Using cleaning machines or tools like floor scrubbers or carpet cleaners

2019 - 2021 : **Prime Care Ltd , Kenya**
Position : Cleaner

Duties & Responsibilities

- Cleaning and sanitizing restrooms (toilets, sinks, mirrors, and floors)
- Cleaning internal windows and glass doors.
- Cleaning outdoor areas such as patios, entryways, or parking lots
- Cleaning walls and other vertical surfaces as needed
- Deep cleaning kitchens or break rooms
- Disinfecting high-touch surfaces such as door handles, light switches,
- Dusting and wiping down surfaces
- Dusting and wiping surfaces – Including desks, shelves, counters
- Emptying trash bins and replacing liners
- Polishing furniture and fixtures
- Sweeping, mopping, and vacuuming floors
- Washing windows, glass doors, and mirrors

EDUCATION BACKGROUND

2021 – 2022 : **Thika Technical Training Institute, Kenya**
Course : Certificate in Automotive Engineering
Award : Certificate

2015 - 2018 : **Fanaka Secondary School– Kenya**
Course : Kenya Secondary School Education
Award : KCSE High School Diploma

Tel : +254795779420
Nationality : Kenyan
Religion : Christian
Gender : Male
Date of Birth : 2000

CORE COMPETENCIES

- Knowledge of cleaning chemicals and supplies
- Floor care (sweeping, mopping, polishing, buffing)
- Carpet and upholstery cleaning
- Use of cleaning equipment (vacuum cleaners, floor buffers, steam cleaners)
- Waste disposal and recycling procedures
- Restroom sanitation
- Window and glass cleaning
- Deep cleaning and disinfection
- Following health and safety regulations
- Inventory management of cleaning supplies
- Soft Skills (Personal & Interpersonal Skills):
 - Attention to detail
 - Time management
 - Reliability and punctuality
 - Ability to work independently
 - Strong work ethic
 - Physical stamina and strength
 - Communication skills
 - Teamwork and collaboration
 - Flexibility and adaptability
 - Problem-solving abilities

LANGUAGE SKILLS

Proficiency in English and Kiswahili

INTERESTS

- Travelling
- Socializing
- Reading Novels
- Swimming
- Driving

REFEREES

I have over five years of work experience as a cleaner. Details about my referees are readily available upon request.

