

# **REUBEN GATUME NJOROGI**

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Dear Hiring Manager,

## **RE: APPLICATION FOR THE POSITION OF PLANT OPERATOR**

I am writing to express my interest in the Plant/Shovel Operator position at your company. With extensive experience operating heavy equipment including plant machinery, hydraulic shovels, and backhoes, I bring a strong combination of technical skill, safety awareness, and a solid work ethic that aligns well with the demands of your operation.

Over the past seven years, I have worked in mining and construction environments where I operated and maintained various types of equipment to support site productivity and safety. My background includes:

- Operating plant systems efficiently and performing routine checks to ensure equipment functionality and compliance with safety standards.
- Skillfully handling shovel operations to load materials safely and accurately, while maintaining communication with ground crews and truck drivers.
- Executing trenching, excavation, and material relocation using backhoes, often in confined or sensitive areas requiring precision and care.

Throughout my career, I have consistently demonstrated a commitment to safe working practices, attention to detail, and teamwork. I am confident that my versatility across multiple pieces of equipment, coupled with a proactive approach to maintenance and site safety, would make me a valuable asset to your team.

I would welcome the opportunity to contribute to your operations and further discuss how my background aligns with your needs. Thank you for considering my application.

Sincerely,

Reuben Gatume Njoroge



Tel : +254700881231  
Email: gatumereuben@gmail.com  
Nationality : Kenyan

### CORE COMPETENCIES

- Skilled in operating hydraulic and cable shovels efficiently and safely.
- Ability to perform pre- and post-operation equipment checks.
- Accurate and efficient loading of trucks, hoppers, or crushers.
- Knowledge of routine maintenance and minor repairs.
- Ability to evaluate and work with varying ground conditions.
- Adherence to workplace safety standards (e.g., PPE, lockout/tagout).
- Ability to identify and report potential safety hazards.
- Understanding of how to minimize environmental impact while operating machinery.
- Proficient in using radios to coordinate with supervisors and ground crews.
- Works effectively with haul truck drivers, supervisors, and maintenance teams.
- Great Attention to Detail
- Problem solving skills.
- Good Physical Stamina

### LANGUAGE SKILLS

- Proficiency in English and Kiswahili

### INTERESTS

Travelling, Socializing & Reading

### REFEREES

I have over seven years of work experience as a plant and shovel operator. Details about my referees are readily available upon request.

# REUBEN GATUME NJOROGE

## Plant / Shovel Operator

### PROFILE STATEMENT

A dedicated and safety-conscious shovel operator with a strong track record in operating heavy excavation equipment in mining and construction environments. Seeking a challenging position where I can apply my skills in equipment handling, site safety, and productivity to contribute to efficient operations and team success. Committed to maintaining high standards of safety, equipment maintenance, and operational excellence.

### WORK EXPERIENCE

**2023 – 2024**

**: Dos Transporters – Kenya**

Position

: Shovel Operator

#### Duties & Responsibilities

- Operating a shovel in loading trucks
- Maneuver heavy-duty shovels to excavate, load, or move materials like earth, rock, etc.
- Perform pre-operation checks to ensure the shovel is safe and fully operational.
- Dig or remove materials in line with production targets and safety guidelines.
- Accurately load materials into dump trucks, crushers, or conveyor systems.
- Watch for unstable ground, oversize material, or hazards that may affect digging or safety.
- Use radios or hand signals to coordinate movements and receive instructions.
- Keep the digging area and machine surroundings clear of debris or obstructions.
- Lubricate components, check fluid levels, and report mechanical issues to maintenance staff.
- Wear appropriate PPE, follow lockout/tagout procedures, and comply with site safety rules.
- Document hours worked, loads moved, and any incidents or delays.

**2020 – 2022**

**: Geolex Limited- Kenya**

Position

: Shovel Operator

#### Duties & Responsibilities

- Operating a Shovel in Dam and road construction.
- Operating a Back Hoe in Road and Dam construction.

**2018**

**: Hydro Water Well Limited - Kenya**

Position

: Back Hoe Operator-Internship

#### Duties & Responsibilities

- Hydro Water Well Limited
- Digging pipe trenches
- Maintenance of the machines

### EDUCATION BACKGROUND

**2017**

:

**Sensei Institute of Technology – Kenya**

Course

:

Plant Operators Training

Award

:

Plant Operators Licence

**2012 - 2015**

:

**Mukurweini Boys High School – Kenya**

Course

:

Kenya Secondary School Education

Award

:

KCSE High School Diploma

**2004 - 2011**

:

**Jomo Kenyatta Primary School- Kenya**

Course

:

Kenya Primary School Education

Award

:

KCPE Certificate

